

*Echoes of Violence Initial E-mail:*

Hi all,

Welcome to the SAA 2023 seminar, Echoes of Violence! We are thrilled to get to work with you over the next several months.

When you receive this e-mail, please write back to confirm/give us the following:

- That you indeed intend to participate in our 2023 seminar
- Your name (as you like to be addressed) in case it is different from SAA records
- Your pronouns if you are comfortable sharing them
- Your preferred e-mail address in case it is different from SAA records

The other purpose of this e-mail is to give you our timeline of deadlines leading up to the conference. Please mark the following on your calendar!

12/1: Submit your paper abstracts, a few keywords, and a brief bio. We will use these to divide our session up into smaller working groups.

2/5: Papers due - please be prompt, SAA has a hard deadline shortly after this and we are required to cut anyone who has not sent us a paper by that point. Along with your paper, we ask that you include a few questions for your working group to focus on as they read your paper.

3/15: Beware the Ides of March! Please give your working group members feedback on their papers by this time.

3/29-4/1: See you in Minneapolis!

We look forward to a productive and collegial seminar with you all. We will check in with further info as the various dates approach. Good luck with your semesters!

Cheers,

Matt and Sam

*Note: We forgot to specify article length in this e-mail, and ended up with one that was extremely long. Future seminar leaders, we suggest including a maximum length such as 12 double-spaced pages, perhaps with a gentle reminder that this allows everyone to give their best possible attention to the amount submitted.*

*Working Groups E-mail:*

Hi Echoes of Violence folks,

We are getting excited about SAA 2023 and hope you are too!

We have divided you into working groups and made Google Drive folders where you can post your papers (regardless of whether you have a Google account). Working group assignments are below.

Please remember to post your paper in your group folder no later than **2/5**. Remember to be prompt because SAA requires that we drop anyone who has not submitted a paper on time.

In order to facilitate effective feedback, we ask that along with your paper (perhaps at the top, or as a marginal comment) you include 1-3 questions for your working group. The goal is to articulate what you would like feedback on, so you can get the type of comments you need.

By **3/15**, please go through the papers in your group and leave your group-members written feedback. We encourage you to leave marginal comments, though if you want to write a written report or endnote, you are welcome to do that as well. Please pay attention to your group members' questions as well as making any other comments you see fit.

We encourage you to read everyone's papers by the conference - our session is 3:30-5:30 on **3/30**.

We'll also be in touch about a casual meet-and-greet outside of our session.

We look forward to seeing your work and meeting you soon!

Cheers,

Matt and Sam

*Note: This is the second seminar we have run with a similar structure, and we really like having participants include questions for their own paper, and focus on marginal comments for participants. We have both had experiences with seminars that asked for a page of feedback where the feedback ended up being non-specific or awkwardly flattering without real content. We found that the questions/annotations style encourages participants to really engage with the text of others' work and to give really productive feedback for future development. We tend to view this similar to friendly peer reviews or even student feedback we've given where marginal notes can pair well with an endnote that contextualizes the material. Google Drive works very well for keeping everything organized, including allowing multiple group members to have interacting comments on the same draft.*